

# BIBF

معهد البحرين للدراسات المصرفية والمالية

Shaping tomorrow's financial leaders today

# CFA - Level I Preparatory Course

( Week-end, Extended over 6 months )

*\*One-Month Special Intensive Course Available*



CFA institute is a global membership organization that awards the CFA designation. It leads the investment industry by setting the highest standards of ethics and professional excellence and vigorously advocating fair and transparent capital markets.

In order to earn the CFA designation, one has to pass rigorous examinations conducted at three different levels. These exams are conducted in June every year. Level I exam is also conducted in December in selected test centres.

## **BIBF Preparatory Course (Week-end, extended over 6-months)**

BIBF will conduct the CFA Level I preparatory course for the June 2010 Level I exam. Each candidate, after registering with the CFA institute, will attend an intensive training course for 6 months at the BIBF. BIBF is not responsible for the candidate's registration with the CFA institute for the CFA Level I examination.

The classes will be structured as teaching, discussion, mock exams and review of the mock exams for each topic of CFA-I.

Fees and other details are given below:

<b>Fees</b>	BD 1,200
<b>Venue</b>	Bahrain Institute of Banking and Finance - ( BIBF )
<b>Duration</b>	October 2009 - April 2010
<b>Timings</b>	Saturdays, 9:30 AM - 4:30 PM
<b>Instructors</b>	Experienced Charter holders from the industry and BIBF faculty
<b>Admission Criteria for Training Program</b>	Assessment test followed by interview. Assessment test on 1 October 2009 at 10:00 AM
<b>Last date for Registration</b>	7 October 2009

## BIBF Special One-Month Program

BIBF will conduct an intensive training programme for December-09 level-I exam. The intensive program is structured as a one month rigorous training in the form of quizzes and mock exams. These mock tests would simulate the actual exam environment with each paper having the same number of questions as in the actual exam as well as the time limit. Answers for each mock exam/quiz will be discussed in the class by the concerned faculty.

<b>Fees</b>	BD 500
<b>Venue</b>	Bahrain Institute of Banking and Finance - ( BIBF )
<b>Duration</b>	17 October 2009 - 14 November 2009
<b>Timings</b>	Mondays and Wednesdays 6-9 PM and Saturdays 9.30 AM to 4.30 PM
<b>Instructors</b>	Exp erienced Charter holders from the industry and BIBF faculty
<b>Last date for Registration</b>	11 October 2009

# BIBF

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# CFA

INSTITUTE

# CFA - LEVEL I Preparatory Course

## REGISTRATION FORM

 ( Week-end, extended over 6-months ) Special Intensive One-Month program Organization Sponsored Self Sponsored

Name of the participant (s):

1. (Mr/Mrs/Ms): \_\_\_\_\_

First Name

Middle Name

Last Name

Position

Department

Nationality

Tel

Email

2. (Mr/Mrs/Ms): \_\_\_\_\_

First Name

Middle Name

Last Name

Position

Department

Nationality

Tel

Email

3. (Mr/Mrs/Ms): \_\_\_\_\_

First Name

Middle Name

Last Name

Position

Department

Nationality

Tel

Email

Contact Person

(Mr/Mrs/Ms): \_\_\_\_\_

First Name

Middle Name

Last Name

Position: \_\_\_\_\_ Department: \_\_\_\_\_

Organization: \_\_\_\_\_ Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Signature &amp; Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

### Methods of Payment

1.  Please find enclosed a cheque for \_\_\_\_\_ made payable to BIBF2.  Please debit my credit card: Visa  MasterCard 

Card No: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Cardholder's name: \_\_\_\_\_ Signature: \_\_\_\_\_

Please forward this form together with course fee to:

The Registrar

The Bahrain Institute of Banking &amp; Finance – BIBF

P.O. Box 20525, Manama, Kingdom of Bahrain.

Tel: +973 17 815555 / 17 815581/ 17 815579 Fax: +973 17729928/17916420

E-mail: infodesk@bibf.com Website: www.bibf.com

**IMPORTANT NOTICE:**

All courses are subject to demand. The Institute reserves the right to cancel or postpone courses at short notice at no loss or liability where, in its absolute discretion, it deems this necessary.

**CANCELLATION AND REFUND OF FEES:**

In the case of cancellations by delegates, fees will only be refunded if a written notice of cancellation is received by the Institute not less than two weeks prior to the commencement of the course/program in question. Course/program fees already paid or invoiced may not be refunded and invoices will be due and payable. Substitute delegates are permitted.

**VISA PROCEDURES:**

GCC nationals and residents do not require a visa for the Kingdom of Bahrain. All others should have an entry visa, which BIBF can arrange. Should you wish that the Institute obtains an entry visa for you, please mail or Fax (+973 17 916420) our Information Desk, a copy of your passport at least 15 days prior to the course/program starting date. Visa costs will be charged to the participant.

**ACCOMMODATION & TRANSPORTATION:**

Hotel accommodation and transportation costs are the participant's own responsibility. Should you wish that the Institute arrange accommodation for you, please Fax (+973 17 916420) our Information Desk or Email [infodesk@bibf.com](mailto:infodesk@bibf.com) for assistance.

# About BIBF

BIBF is a leading professional training Institute in Bahrain and the Gulf Region. It was founded in 1981 to provide training for the banking community in Bahrain. Since then it has evolved into an internationally recognised training and development organization. The Institute provides education and training in Banking, Corporate Finance, Capital Markets, Risk Management and Compliance, Treasury, Insurance, Islamic Finance, Leadership and Management, Accounting and IT. BIBF enjoys strategic relationships with international professional bodies like ifs School of Finance, DePaul University, Bentley College, University of Wales, CFA, PRMIA, ACI, CIMA, CPA, ICA, ACAMS.

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